

NOTE

Revised committees AS 2022-23

Institute of Information Technology and Management
D-29, Janak Puri Institutional area, New Delhi-110058

Dated: 16th February, 2023

For effective functioning of the Institute the following Committees will be coordinated by the Staff Members for Academic Session 22-23.

S. No.	Committees	Conveners/Co-ordinators
I CO-CURRICULAR COMMITTEE		
01.	Result Maintenance Committee and Student Progression (As required by different statutory bodies, GB and BOM of IITM)	HoD's through Acad-office
02.	Publication & e-journal Committee (for annual magazine/ News Letter/ Annual Report etc.) Appoint student members and representatives.	E-Journal - Dr. Pankaj Kr. Varshney / Dr. Vandana Raghava Annual Magazine - Ms. Divya Gupta / Ms. Aditi Methi Annual Report - Dr. Diksha Khara Newsletter - Dr. Jyoti Bhambhani
03.	Research & Academic Growth Cell: - Research Project Proposal & Building Relationship for conducting and grants with SIRO, ICSSR, GGSIP for FDPs, Workshops, Seminars/ Conferences etc. Institutional Memberships, Academic partnership and MOUs at least five in an academic year.	Research IT - Dr. Sudhir Kr. Sharma Research Management - Dr. Vandana Raghava
04.	ED Cell	Mr. Raghav Jain
05.	Debate and Literary Events Committee	Ms. Shikha Dabral
06.	Software Development Cell	Ms. Kavita Srivastava
07.	Students Feedback	Programme Co-ordinators
II EXTRA CURRICULAR COMMITTEES		
01.	Cultural Committee/ fiesta	Dr. Harmeet Malhotra / Ms. Ankita
02.	Environment and Sustainability and as In-charge for various events for SWACHHTA ACTION PLAN	Dr. Ramandeep Kaur
03.	NSS & Sports Committee	Dr. Amit Kumar
04.	Tech. Fest/ Management & Commerce Fest	Mr. Ashish Nayyar / Dr. Deepika Arora / Dr. Vikas Bharara

III. INFRASTRUCTURAL RELATED COMMITTEE

01.	Library & Book Bank	Dr. Dipti Gulati
02. (a)	Website Administration & Maintenance	Mr. Gautam Kumar
02. (b)	Google class room/ MS teams & Online Courses (NPTEL, MOOCS/ SWAYAM)	Dr. Ramandeep Kaur
03.	Lab. Maintenance	Mr. Rajeev Pathak
04.	Repair & Maintenance/ Stock Verification/ AMC compliance	Dr. Dipti Gulati / Mr. Rajeev Pathak / Mr. Piyush

Essential Requirements and Compliances

01.	Student Grievance Redressal Committee	Dr. Ganesh Kr. Wadhwani
02.	Women Development & Internal Complaint Committee (ICC)	Dr. Vandana Raghava
03.	Anti-Ragging/ Proctorial / Discipline Committee	Mr. Ashish Nayyar
04.	Alumni Association/committee	Dr. Deepika Arora
05.	Student Welfare & Counseling	Respective HoD's
06	Inclusion Committee for Students with Disability and Minorities (SC/ST)	Dr. Rohit Yadav

OTHERS

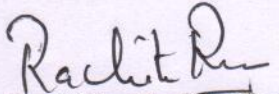
01.	Training & Placement Cell/ Industrial Visit	Dr. Mandeep Singh
02.	ACADEMIC COORDINATION & Time Table Committee	Dr. Ganesh Kr. Wadhwani / Ms. Leena Gupta
03.	AI Experience Centre	Dr. Sudhir Kr. Sharma
04.	IQAC/AQAR/Surveys	Dr. Vandana Raghava / Ms. Chitra Nasa
06.	Activities (Records Maintenance) & Social Media	Mr. Ashish Nayyar / Mr. Gautam Kumar
08.	Committee for Board of Management & Program Academic Committee Meets of departments (All kinds of records) Director Meetings	Dr. Diksha Khara / Ms. Shikha Dabral
09.	Canteen Committee	Mr. Raghav Jain
10.	Mandatory Disclosure	Dr. Gopal Singh Latwal / Dr. Ganesh Kr. Wadhwani
11.	All Inspections and Report preparation for JAC, NIRF and AISHE & Academic Audit	Dr. Ganesh Kr. Wadhwani / Dr. Gopal Singh Latwal
12.	Examination Committee	Dr. Vikas Bharara
13.	Repository Maintenance	Documents - Mr. Rajeev Pathak Photographs - Mr. Rajeev Verma Video Mr. Pravendra Kumar

Note:-

1. Appoint Faculty members and student representatives.
2. Normal working of the faculty members will not be affected while working in these committees.
3. Concerned committee Convenor can include some members as per the requirements. When Convenor of the concerned committee is not available the next person will work as Convenor.
4. It is the responsibility of Convenor/ Co-ordinator/ members to collect the relevant information independently and verify at their end before final submission to the concerned authority and annual report committee - softcopy of all documents should be submitted to Mr. Rajeev Pathak.
5. Departmental Committees will be formed by concerned HODs.

HODs

- BBA Morning & Evening Shift
- BCA Morning & Evening Shift
- B.Com Morning & Evening Shift
- MBA


Prof. Dr. Rachita Rana
Director, IITM

Hon'ble Chairman Governing Body, IITM